

NOTICE is hereby given that the Annual General Meeting of the Company will be held in the Room 291 at the office of Hong Kong Housing Society, 29th Floor, World Trade Centre, 280 Gloucester Road, Causeway Bay, Hong Kong on 5th June, 2009 at **6:30 pm** for the following purposes:-

(a) To receive the reports of the directors and auditors and the audited financial statements for the period from 1st March, 2008 to 28th February, 2009.

(b) To elect new EXCO Members;

The following Council Members shall retire from office, those marked with an asterisk (*) are eligible to be re-elected:

Mr. Peter Miao*	Honorary Secretary
Mr. William Lam*	Director of Knowledge and Web Management
Mr. YK Chau*	Director of Marketing and Programs
Ms. Yantl Sze*	Director of Communications

(c) To re-appoint Messrs. S. K. Shum & Co, the retiring auditors and to authorize the directors to fix their remuneration;

(d) As special business, to pass the following resolutions as Special Resolutions:-

(i) the name of the Company be changed to:

itSMF HONG KONG CHAPTER LIMITED
資訊科技服務管理協會香港分會有限公司;

(ii) That the Articles of Association of the Company be amended as follows:-

The word “12” in Article 37 be replaced by the word “13”;

(iii) That the following paragraph be added to the existing Article 40:-

“The Council Member shall hold office for a term of 3 years but shall be eligible for re-election. No person shall be allowed to hold office as Council Member for more than two (2) consecutive terms.”

A member entitled to attend and vote at the Meeting is entitled to appoint a proxy to attend and vote instead of him. A proxy or a representative need not be a member of the

Company. The instrument of appointing a proxy shall be deposited at the registered office of the Company not less than 48 hours, (on or before 2nd June 2009) before the time for holding the meeting at which the person or persons named in such instrument propose to vote.

By Order of the Board

A handwritten signature in black ink, appearing to read 'Peter Miao', is written over a light grey rectangular background.

.....

Peter Miao

Honorary Secretary

Dated this: 14th May 2009